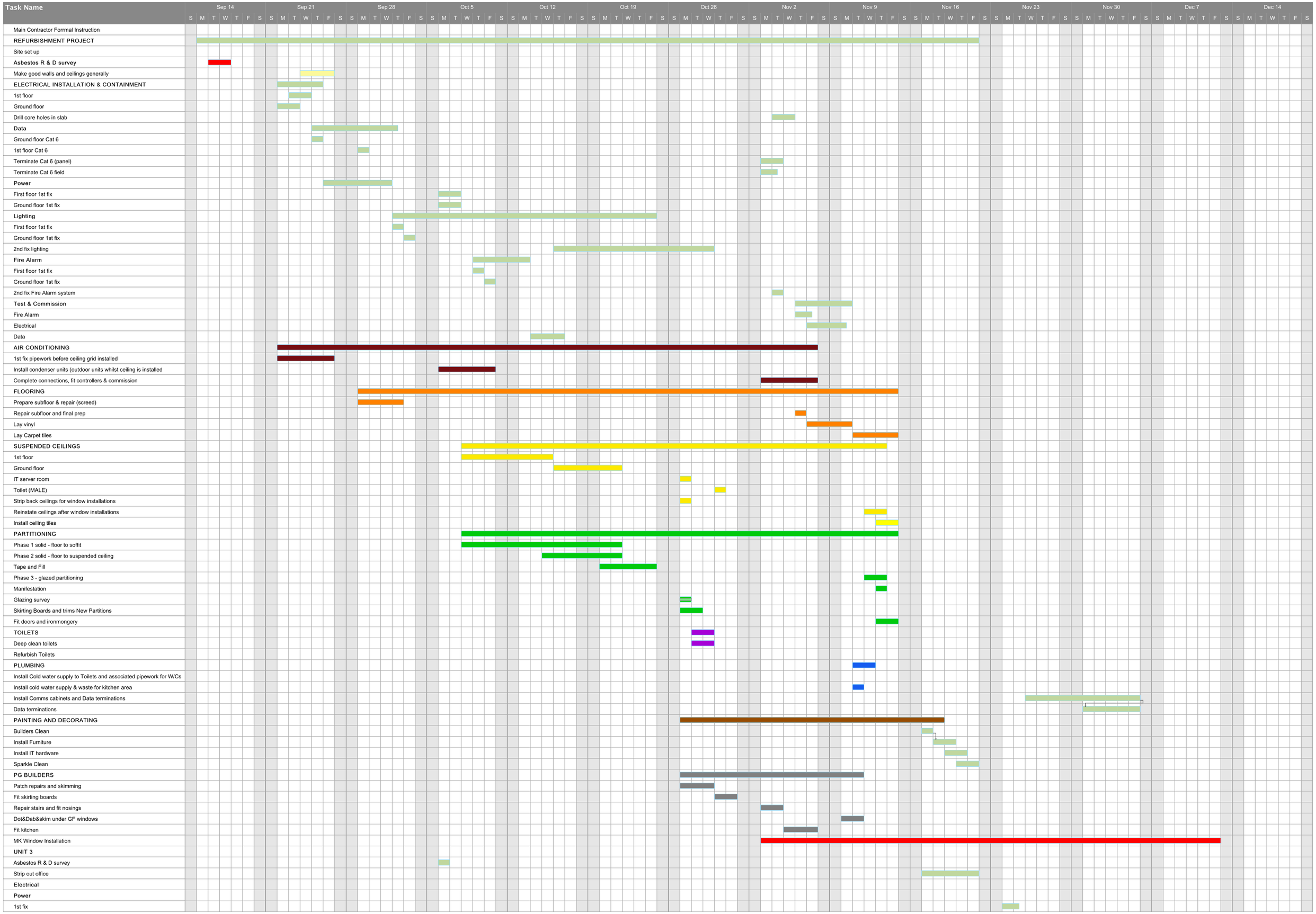
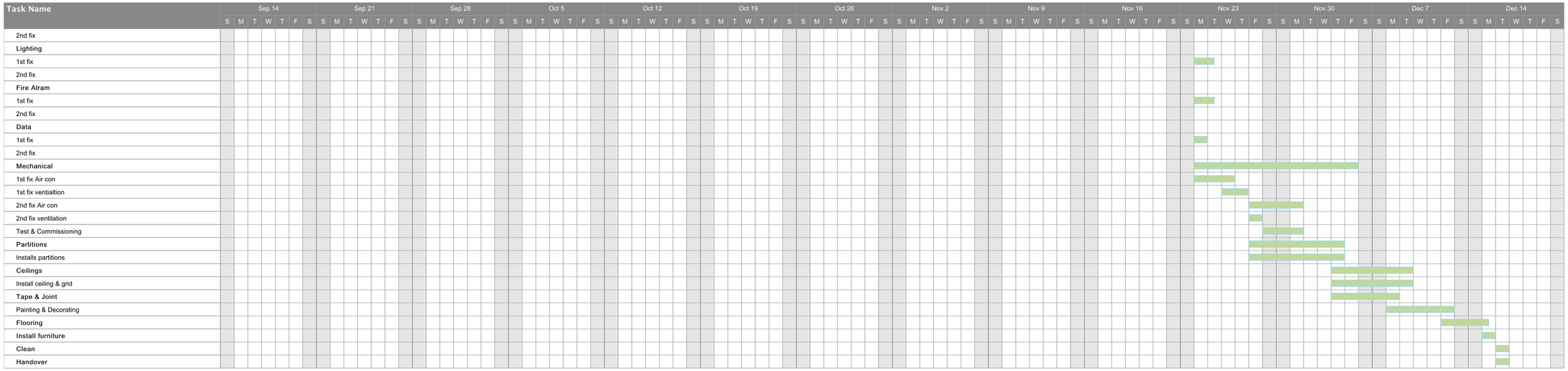

Task Name
Sep 14
Sep 21
Sep 28
Oct 5
Oct 12
Oct 19
Oct 26
Nov 2
Nov 9
Nov 16
Nov 23
Nov 30
Dec 7
Dec 14
S M T W T F S
Main Contractor Forrmal Instruction
REFURBISHMENT PROJECT
Site set up
Asbestos R & D survey
Make good walls and ceilings generally
ELECTRICAL INSTALLATION & CONTAINMENT
1st floor
Ground floor
Drill core holes in slab
Data
Ground floor Cat 6
1st floor Cat 6
Terminate Cat 6 (panel)
Terminate Cat 6 field
Power
First floor 1st fix
Ground floor 1st fix
Lighting
First floor 1st fix
Ground floor 1st fix
2nd fix lighting
Fire Alarm
First floor 1st fix
Ground floor 1st fix
2nd fix Fire Alarm system
Test & Commission
Fire Alarm
Electrical
Data
AIR CONDITIONING
1st fix pipework before ceiling grid installed
Install condenser units (outdoor units whilst ceiling is installed
Complete connections, fit controllers & commission
FLOORING
Prepare subfloor & repair (screed)
Repair subfloor and final prep
Lay vinyl
Lay Carpet tiles
SUSPENDED CEILINGS
1st floor
Ground floor
IT server room
Toilet (MALE)
Strip back ceilings for window installations
Reinstate ceilings after window installations
Install ceiling tiles
PARTITIONING
Phase 1 solid - floor to soffit
Phase 2 solid - floor to suspended ceiling
Tape and Fill
Phase 3 - glazed partitioning
Manifestation
Glazing survey
Skirting Boards and trims New Partitions
Fit doors and ironmongery
TOILETS
Deep clean toilets
Refurbish Toilets
PLUMBING
Install Cold water supply to Toilets and associated pipework for W/Cs
Install cold water supply & waste for kitchen area
Install Comms cabinets and Data terminations
Data terminations
PAINTING AND DECORATING
Builders Clean
Install Furniture
Install IT hardware
Sparkle Clean
PG BUILDERS
Patch repairs and skimming
Fit skirting boards
Repair stairs and fit nosings
Dot&Dab&skim under GF windows
Fit kitchen
MK Window Installation
UNIT 3
Asbestos R & D survey
Strip out office
Electrical
Power
1st fix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S M T W T F S
2nd fix
Lighting
1st fix
2nd fix
Fire Alram
1st fix
2nd fix
Data
1st fix
2nd fix
Mechanical
1st fix Air con
1st fix ventialtion
2nd fix Air con
2nd fix ventilation
Test & Commissioning
Partitions
Installs partitions
Ceilings
Install ceiling & grid
Tape & Joint
Painting & Decorating
Flooring
Install furniture
Clean
Handover